

**Drayton Area Community Food Bank Society
Annual General Meeting Minutes**

March 30th, 2026, at the Food Bank

Members Present:

Donna Olson	May Barker
Earl & Deb Nixon	Phil & Heather Bell
Dale & Margaret Rendflesh	Charlie & Joy Swap
Stephanie Utri - Volunteer/Program Coordinator	
Gord Hamilton	Chris Walsh
Erin Hayduk	

1.0 CALL TO ORDER

Meeting was called to order by Heather Bell at 9:01 a.m.

2.0 DETERMINATION OF QUORUM

All that is required are 2 Board Members and 3 Members in good standing. We certainly have that at this meeting, as there are 13 members in total.

3.0 CONSIDERATION OF AGENDA

Chris Walsh MOVED THAT the agenda for the March 30th, 2026, Annual General meeting be adopted as presented. SECONDED BY Charlie Swap. CARRIED

4.0 READING AND ADOPTION OF MINUTES March 31st, 2025, MEETING

Donna Olson MOVED THAT the minutes of March 31st, 2025, Annual General meeting be adopted as presented. SECONDED BY Margaret Rendflesh. CARRIED

5.0 OLD BUSINESS:

None

6.0 NEW BUSINESS:

6.1 Election of Officers

Nominations took place:

President Chris Walsh nominated Heather Bell as President, as she is currently doing the job now. She accepted the position.

Vice President Currently vacant.

Secretary Deb Nixon still has 1 year left in this position.

Treasurer Philip Bell still has 1 year left in this position.

1st Director Dale Rendflesh – 0 year's left.

2nd Director Bud Martin still has 1 year left in this position.

3rd Director (3-year term) Charlie Swap still has 2 years left in this position.

Maintenance Coordinator Heather Bell asked Gord Hamilton if he would be willing to stay on. Yes, he would for another 1 year.

Director – 2026 – 3-year term – Dale has agreed that he will stay on as Director for another 3-year term.

Director – 2026 – 3-year term – Dale Rendflesh has nominated Sylvia Thompson to come onto the Board as another Director. She agreed to take on this position via Text Message, as she wasn't in attendance at the meeting.

Our Board Members and Co-Ordinator's will be as follows:

President	Heather Bell (1 year term)
Vice President	Vacant
Secretary	Deb Nixon (1 year term)
Treasurer	Phil Bell (1 year term)
Directors	Dale Rendflesh (3-year term) Sylvia Thompson (3-year term) Bud Martin (1 year term) Charlie Swap (2-year term) Chris Walsh (2-year term) Colin Clarke (2-year term)
Maintenance Co-Ordinator	Gord Hamilton (1 year term)

Dale Rendflesh MOVED THAT the new list Board Members and Co-Ordinator's for 2026 be adopted as presented. SECONDED BY Heather Bell. CARRIED

6.2 2025 Year-end Financial Statements Review

Phil gave an overview of the financials as per the accountant's statements. There was a loss of approximately (\$10,779.00) for the year of Revenue vs Expenses.

(A detailed report is available upon request)

Phil did mention that we will have to do a more in-depth "review engagement" every 5 years to meet Food Banks Canada requirements.

Dale Rendflesh MOVED THAT the Financial Statements be accepted as presented. SECONDED BY Charlie Swap. CARRIED

6.3 Designate Accountant for 2026 Financial Statements:

Discussion took place regarding our current accountants being Verity LLP. The members felt that we should remain with them for the time being, as they are providing their services at a very reasonable cost.

Phil Bell MOVED THAT we remain with our current accountant Verity LLP for the 2026 Financial Statements. SECONDED BY May Barker. CARRIED

6.4 Appointment of Auditors

Katrina Dawes from Servus Credit Union, Stephanie Utri and Vern Willett have agreed to stay on to complete our internal audit for 2026.

Deb Nixon MOVED THAT we have Katrina Dawes and Vern Willett stay on as our auditors. SECONDED BY Donna Olson. CARRIED

6.5 Signatories for 2026:

The members felt that we should leave these as they are.

Deb Nixon MOVED THAT the Treasurer Philip Bell, the Secretary Deb Nixon, Dale Rendflesh and Bud Martin as Directors will continue as the signatories. SECONDED BY Donna Olson. CARRIED

7.0 NEXT MEETING

Next Meeting will be March 29th, 2027 @9:00 a.m.

8.0 ADJOURNMENT

**Chris Walsh MOVED THAT the meeting be adjourned at 9:30 a.m.
SECONDED BY Heather Bell. CARRIED**

Recorded by: Deb Nixon

Chaired by: _____

Heather Bell

Date: March 30th, 2026