

**Drayton Area Community Food Bank Society
Board Meeting Minutes**

March 9th, 2026, at Century 21 Rm C21

Present: Heather Bell – Vice President Philip Bell – Treasurer
Dale Rendflesh – Director Chris Walsh – Director
Stephanie Utri – Volunteer/Program Coordinator

1.0 CALL TO ORDER

Meeting was called to order by Vice President Heather Bell at 9:01 a.m.

2.0 QUORUM

Quorum not achieved, as 4 members are present.

3.0 CONSIDERATION OF AGENDA

**Chris Walsh MOVED THAT we accept the agenda as presented.
SECONDED BY Dale Rendflesh.**

CARRIED

**4.0 READING AND ADOPTION OF MINUTES OF THE February 9th, 2026,
MEETING.**

**Dale Rendflesh MOVED THAT we accept the minutes as presented.
SECONDED BY Heather Bell.**

CARRIED

As quorum was not achieved, the board was not able to conduct official business. The Treasurer's Report, approval of the T3010 submission, acceptance of financial statements, and the motion regarding Thursday evening client hamper pick up were deferred to approval by email resolution.

By email resolution dated March 9, 2026 the following motions were approved by the Board of Directors:

5.0 TREASURER'S REPORT – February

Full report available upon request.

**Chris Walsh MOVED THAT we accept the Treasurer's Report as presented.
SECONDED BY Colin Clark.**

CARRIED

Full report available upon request.

Dale Rendflesh MOVED THAT we accept the Financials as presented. SECONDED BY Bud Martin. CARRIED

5.1 Motion to Approve T3010 & Financial Statement 2025 Year End

Dale Rendflesh MOVED THAT we accept the T3010 and Financial Statement for 2025 Year End. SECONDED BY Bud Martin. CARRIED

All motions were duly moved, seconded and carried by email resolution.

6.0 OLD BUSINESS

6.1 Standards of Excellence Update: A review took place March 7th, and we are meeting March 12th at 1:00 to review and to submit.

7.0 NEW BUSINESS

7.1 Discussion regarding an evening client hamper distribution:
Discussed needing more hamper builders and volunteers to do pick ups.
Discussed one Thursday per month, and what start time would work for volunteers.

As quorum was not achieved, the board was not able to conduct official business. The motion regarding Thursday evening client hamper pick up was deferred to approval by email resolution.

By email resolution dated March 9, 2026 the following motions were approved by the Board of Directors:

Proposed Motion:

Chris Walsh MOVED THAT we accept That the Drayton Area Community Food Bank Society be open one Thursday evening per month from 5:30 - 8:00 pm for client hamper pick up, beginning June 18, 2026. SECONDED BY Dale Rendflesh.

CARRIED

All motions were duly moved, seconded and carried by email resolution.

7.2 New Volunteer Approvals:

Pam Fresien
Sharon Seigl
Brittany Wolf

7.2.1 Scheduling Orientation

Orientation package will be added to the website where volunteers can access. Waiting on the final draft to confirm correct information is accessible. Get new volunteers in and train on intake. There is a specific group wanting to volunteer in the evenings.

7.3 DVCF Grant Options:

Delivery fee charge from FBA Allotment Order
Carts and rug mats are needed

7.4 Brazeau County Meeting Options:

Meeting in the Whole

7.5 Casino Fundraiser Options:

Discussed the waiting time for application to be approved, roughly 1 1/2–4 years. Discussed applying and finding out the application details.

NEXT MEETING: March 30, 2026 immediately after AGM

No April Meeting

Next Meeting will be Monday, May 11th, 2026 @9:00 a.m. **at Century 21 office.**

ADJOURNMENT

Chris Walsh MOVED THAT the meeting be adjourned at 10:56 a.m.

SECONDED BY Dale Rendflesh.

CARRIED

Recorded by: Stephanie Utri

Chaired by:

Heather Bell

Date: March 9th, 2026